

Home Health Aide

(Limited Term)

\$11.70 per hour

The Grant County Health Department is recruiting for a limited term Home Health Aide to work approximately 3 to 4 days per week for nine months. Minimum Requirements: Certified Nursing Assistant on the Wisconsin Registry; at least one year of recent nursing assistant experience; valid drivers' license; reliable transportation; ability to move and transfer patients; and flexibility in work hours.

A Grant County application for employment and job description may be obtained at www.co.grant.wi.gov or the Grant County Personnel Department (608-723-2540). **Application must be on file, completely filled in, no later than 4:00 p.m. on July 7, 2009 at:**

Grant County Personnel

111 S. Jefferson St.
Lancaster WI 53813

This is an Affirmative Action/Equal Employment Opportunity employer (AA/EEO). All qualified applicants are encouraged to apply including minorities, veterans, women, and persons with work related limitations.

GRANT COUNTY HEALTH DEPARTMENT
Job Description
Home Health Aide / Personal Care Aide / Hospice Aide

Nature of Work

A para-professional worker under the supervision of a professional nurse, performing selected duties that do not involve skilled nursing or require nursing judgment. These duties must be supportive, supplementary and complimentary to nursing practice. The aide will see only patients assigned by the nurse coordinating the care of the patient and during hours when a nurse is available by telephone.

Duties

Works only under the written instructions of a registered nurse, therapist or Hospice Core Team. Conference with the nurse are at least every 2 weeks for Home Health Aide and 60 days for Personal Care Aide.

Help patient with bath, care of mouth, skin and hair.

Help patient to bathroom or in using bedpan.

Help patient in and out of bed, assisting with ambulation.

Help patient with prescribed exercises which the patient and the Home Health Aide have been taught by appropriate professional personnel.

Perform such incidental household services as are essential to the patient's health care at home and necessary to prevent or postpone institutionalization. Personal Care needs include:

 preparing meals and assisting patient with eating

 change bed linens

 wash at home with automatic washer

 sweep floor

Assist with medications that have been preselected by an RN that are ordinarily self-administered and have been specifically ordered by a physician.

Assist with other personal care needs of patients upon specific assignment.

Report on patient's condition to Registered Nurse supervising case whenever there is a change or a problem.

Maintain records and reports as required by the County Health Department.

Attend such educational and training programs as required by Director.

Supervision

The Registered Nurse:

 Provides written instruction prior to first visit for each patient.

Provides in the home instruction of the individualized care when assigned and needed, i.e. dressing changes, exercise program, etc.

The Registered Nurse makes a supervisory visit to the patient's residence at least every two weeks for home health aide and every 50-60 days for personal care aide. Visit may be:

When the aide is present to observe and assist.

When the aide is absent to assess relationships and determine whether goals are being met.

The Registered Nurse has a case conference with the home health aide to review the patient's care as necessary, but at least every 2 weeks.

The Registered Nurse has a case conference with the personal care aide to review the patient's care as necessary, but at least every 2 months.

Each home health aide visit will be recorded on agency home health aide report forms and kept in patient's record.

Experience and Training Requirements

Must have a drivers license and reliable car available during working hours.

Must be a Certified Nursing Assistant on the Wisconsin Registry.

Must have at least one year of recent experience as a nursing assistant.

Must be able to move and transfer patients.

Must be able to work flexible hours.